

## Curriculum of Food Safety Training

Food Safety Management Course 2022 in National University of Laos - Food Safety Training									
Date	Time		Curriculum	Lecturer	Type				
	(Japan Time)	(Laos time)							
5-Sep	10:15	— 10:30	8:15 — 8:30	Opening Ceremony	Vice Dean of Faculty of Agriculture, National University of Laos Dr. Vannaphone Phuttana Director of the Food Industrial Corporate Affairs Office, MAFF Japan Ms. Kazuko Takabatake				
	10:30	— 10:35	8:30 — 8:35	Opening remarks and training road map	Saito Lecture				
	10:35	— 11:15	8:35 — 9:15	Session1: Outline of Food Safety Management	Saito Lecture				
	11:15	— 12:45	9:15 — 10:45	Session2: Understanding FSM	Saito Lecture				
	12:45	— 13:00	10:45 — 11:00	Session3: Understanding GMP (1)	Saito Lecture				
	13:00	— 14:00	11:00 — 12:00	Lunch break					
	14:00	— 16:45	12:00 — 14:45	Session3: Understanding GMP (2)	Saito Lecture				
				Exercise1: Examining requirements	Saito Group work				
				Exercise2: Creating procedure manual	Saito Group work				
	16:45	— 18:30	14:45 — 16:30	Session4: Understanding HACCP (1)	Saito Lecture				
6-Sep				Exercise1: Designing flow diagram	Saito Group work				
	10:30	— 13:00	8:30 — 11:00	Session4: Understanding HACCP (2)	Saito Lecture				
				Exercise2: Ingredients hazard analysis	Saito Group work				
	13:00	— 14:00	11:00 — 12:00	Lunch break					
	14:00	— 18:30	12:00 — 16:30	Session4: Understanding HACCP (3)	Saito Lecture				
				Exercise2: Ingredients hazard analysis(2)	Saito Group work				
7-Sep				Exercise3: Creating a hazard analysis template	Saito Group work				
	10:30	— 13:00	8:30 — 11:00	Session4: Understanding HACCP (4)	Saito Lecture				
				Exercise3: Creating a hazard analysis template (2)	Saito Group work				
				Exercise4: Creating CCP management template	Saito Group work				
	13:00	— 14:00	11:00 — 12:00	Lunch break					
	14:00	— 17:15	12:00 — 15:15	Session4: Understanding HACCP (5)	Saito Lecture				
				Exercise4: Creating CCP management template (2)	Saito Group work				
				Exercise5: Verifying HACCP	Saito Group work				
	17:15	— 17:25	15:15 — 15:25	Review and Q&A	Saito Lecture				
	17:25	— 17:30	15:25 — 15:30	Online test briefing	Saito Lecture				
17:30	— 18:30	15:30 — 16:30	Online test	Saito Test					

## Curriculum of Audit Training

Food Safety Management Course 2022 in National University of Laos - Audit Training									
Date	Time				Curriculum	Lecturer	Type		
	(Japan Time)		(Laos time)						
24-Oct	10:30	—	10:45	8:30	—	8:45	Opening remarks and training road map	Saito	
	10:45	—	12:05	8:45	—	10:05	Session1 Audit and Conformity Assessment Program	Saito	Lecture
	12:05	—	13:00	10:05	—	11:00	Session2 FSM audit checklist	Saito	Lecture
	13:00	—	14:00	11:00	—	12:00	Lunch break		
	14:00	—	15:30	12:00	—	13:30	Session3 GMP audit checklist	Saito	Lecture
							Practical training (Practice)	Saito	Group work
							Practical training (Presentation)	Saito	Group work
	15:30	—	17:00	13:30	—	15:00	Session4 HACCP audit checklist	Saito	Lecture
							Practical training (Practice)	Saito	Group work
							Practical training (Presentation)	Saito	Group work
17:00	—	18:30	15:00	—	16:30	Mock audit			
						Exercise1: Document review and checklist creation (Practice)	Saito	Group work	
25-Oct	10:30	—	13:00	8:30	—	11:00	Exercise1: Document review and checklist creation (Presentation)	Saito	Group work
							Exercise2: First meeting and mock audit	Saito	Group work
							Exercise3: Writing audit report (Practice)	Saito	Group work
							Exercise3: Writing audit report (Presentation)	Saito	Group work
	13:00	—	14:00	11:00	—	12:00	Lunch break		
	14:00	—	17:00	12:00	—	15:00	Exercise4: Final meeting	Saito	Group work
							Exercise5: Audit follow-up (Practice)	Saito	Group work
							Exercise5: Audit follow-up (Presentation)	Saito	Group work
							Exercise6: Audit result (Practice)	Saito	Group work
							Exercise6: Audit result (Presentation)	Saito	Group work
	17:00	—	17:10	15:00	—	15:10	Review and Q&A	Saito	Lecture
	17:10	—	17:25	15:10	—	15:25	Closing Ceremony	Vice Dean of Faculty of Agriculture, National University of Laos Dr. Vannaphone Phuttana Project Coordinator, ASEAN Secretariat Mr. Hiroaki Kinoshita	
	17:25	—	17:45	15:25	—	15:45	Online test briefing	Saito	Lecture
17:45	—	18:45	15:45	—	16:45	Online test	Saito	Test	

## Curriculum of Retests

Food Safety Management Course 2022 in National University of Laos - Retest									
Date	Time				Curriculum	Lecturer			
	(Japan Time)		(Laos time)						
12-Sep	15:00	—	15:10	13:00	—	13:10	Online test briefing	Saito	
	15:10	—	16:10	13:10	—	14:10	Food Safety Training Retest	Saito	
16-Nov	15:00	—	15:10	13:00	—	13:10	Online test briefing	Saito	
	15:10	—	16:10	13:10	—	14:10	Audit Training Retest	Saito	